

# MINUTES

## Regular Meeting BOARD OF TRUSTEES

Vernon College  
July 20, 2011

The Board of Trustees of Vernon College met on Wednesday, July 20, 2011 at 11:30 a.m. in room 405 of the *Skills Training Center* in Wichita Falls, Texas with the following present: Mr. Gene Heatly, Chairman; Mr. Bob Ferguson, Vice-Chairman; Mr. Norman Brints, Secretary. Other board members in attendance: Mr. Curtis A. Graf, Mrs. Sylvia G. Mahoney, Dr. Todd Smith, and Mrs. Vicki Pennington.

Others present were Dr. Dusty Johnston, President, and Deans: Mr. Joe Hite, Mr. Garry David, Mr. John Hardin, III. Also present were: Mrs. Haven David, Director of Human Resources; Mr. Greg Fowler, Criminal Justice Instructor/Division Chair of Behavioral & Social Sciences; Mrs. Kristen Harris, Associate Dean of Student Services ; Mr. Mark Holcomb, Industrial Automation Instructor/Division Chair of Informational & Industrial Technology; Mr. Joe Johnston, English Instructor/Division Chair of Communications; Mrs. Shana Munson, Associate Dean, Career & Technical Education; Ms. Michelle Wood, Director of Continuing Education; and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. Taylor Steward, President, *Vernon College Student Government Association*.

Chairman Heatly called the meeting to order at 11:30 a.m.

Mr. Graf made the motion to accept the *Minutes of the June 15, 2011 Regular Meeting* as presented. Mrs. Mahoney seconded the motion and it carried unanimously.

### Action Item A

Mr. Garry David presented the *Financial and Investment Reports as of June 30, 2011*. Mr. Ferguson made the motion, seconded by Mr. Brints to accept the report as presented. The motion carried unanimously.

### Action Item B

Mr. Brints made the motion, seconded by Dr. Smith to approve the resolution to “*Stand Up for PELL Grants*”. The motion carried unanimously.

### Action Item C

Mr. Ferguson made the motion, seconded by Mr. Graf to approve *I.S.D. Contract Agreements for Burkburnett- Health Occupations, Culinary Arts; Olney- Health Occupations, Tuition; City View- Health Occupations, Tuition; Iowa Park- Health Occupations, and Vernon -Health Occupations*. The motion carried unanimously.

### Action Item D

Mrs. Pennington made the motion, seconded by Dr. Smith to approve to *Delegate the President the Authority to evaluate, rank, and select bids/proposals for the sidewalk and parking lot entryway construction project at Century City Center*. The motion carried unanimously.

Public Comment – No one was present to make comments.

### President’s Report/Board Discussion Items:

Dr. Johnston presented the third draft of the 2011-2012 Vernon College Budget with a proposed balanced budget of \$19,832,757. The budget is \$497,924 more than the budget for the current fiscal year of \$19,334,833. The biggest change to the budget is that Vernon College will be paying \$800,000 in employee health insurance and approximately \$250,000 in employee retirement costs due to the reductions from the state legislative appropriations. Capital projects and outlay will offset this amount plus the increase in tuition and fees.

Dr. Johnston stated he does not have a Tax Appraisal and Effective Tax Rate Update because he has not yet received the certified tax rolls. The notice usually does not come until August at which time the tax rate will be set. He stressed that the college does not propose a tax increase and will move to use the effective rate.

The President reported that he was appointed a seat on the Texas Higher Education Coordinating Board Community College Funding Formula Advisory Committee.

He informed the board that an IT Audit with Run Business Solutions consulting service is in process on campus. The purpose is to assist Vernon College with a review and analysis of existing Information Technologies systems and operations.

Dr. Johnston pointed out the upcoming events:

- (1) Vernon College Foundation Board Meeting – Thursday, July 21
- (2) Governance Institute for Student Success – July 31 – August 2
- (3) Surgical Tech and LVN Pinning – Aug 11
- (4) Fall Semester Kickoff for all Faculty & Staff – Aug 15
- (5) “Regular” Office Hours – Aug 15
- (6) Registration – Aug 16, 17, 18
- (7) Classes begin – Aug 22
- (8) Labor Day Holiday – Sept 5

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mrs. Mahoney made the motion, seconded by Mr. Ferguson to approve the following personnel actions. The motion carried unanimously.

A. Employment

- (1) Gilbert Gates, Custodial Technician – Vernon campus, effective June 20, 2011 with a 12 month salary of \$19,845
- (2) Michelle McLean, Cosmetology Lab Assistant/Mail Clerk – Vernon campus, effective July 6, 2011 with a 12 month salary of \$20,371
- (3) Johnny Spence, History Instructor – Century City Center, effective August 1, 2011 with a 12 month salary of \$41,774
- (4) Bettye Hutchins, History Instructor – Vernon campus, effective August 2, 2011 with a 12 month salary of \$39,775

There being no further business Chairman Heatly adjourned the meeting at 11:50.

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Mr. Gene Heatly, Chairman

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Mr. Norman Brints, Secretary